



## **Workshop Supervisor**

Contract Management

**Sector** : Manufacturing & Industrial  
**Location** : Dubai, UAE - Iraq  
**Status** : Professional  
**Closing Date** : June 2011

### **Job Description:**

#### **Responsibilities**

- Overall responsibility of overseeing the Operations of Workshop.
- Improving operational efficiency through effective control of resources.
- Cost control, job cost monitoring.
- Closing of jobs as per timelines without any customer complaints.
- Ensuring adherence to all quality systems and requirements.
- Ensuring development and implementation of Safety systems and standards and for developing a safe working environment.
- Training and development of workshop personnel.
- Introduction of new technologies and methods in operations.
- Report executed work according to the company's standards.
- Keeping track of incoming and outgoing works.
- Allocating work to workshop personnel on priority basis (Planning).
- Liaise closely with maintenance & operations department for the allocation of personnel on board and in the workshop.
- Work closely with QC and HSE department.
- Must be able to manage around 10 employees.
- Verification and inspection of reports, according to the company's standards.

### **Job Requirements:**

#### **Qualifications**

##### **Education:**

B.E/BTech Degree of Diploma/Licentiate in Mechanical or Electrical Engineering

##### **Experience:**

07 -10 years experience and high level of expertise in operation & maintenance of HFO / Diesel power plant.

Marine engineering background or equivalent

Must have experience working in a multi cultural society.

Having hands on experience in operation & maintenance of Engines and running a fully fledged workshop.



## **Skills and Competencies**

### **General Skills:**

- Knowledge of HFO / Diesel power plant operations and maintenance
- Organizational and planning skills
- Trouble Shooting / Problem solving skills
- General computer skills
- Languages: English
- Reporting Skills
- Team work skills
- OpExS Quality and environment
- Organizing Skills
- Training Skills
- Engine knowledge especially W46 & ZA40S
- Safety & Environmental Knowledge